

Bring Your Own Device (BYOD) Agreement

Please read and sign the agreement below so you are able to use your device when appropriate in school. Learners are not permitted to use personal technology devices unless this is signed. Learners wishing to use their personal devices on Wootton Park School site must also adhere to the Online Safety policy (Acceptable Use policy for learners) and anti-bullying policy, both are available on our website.

- I am fully responsible for my device(s). I understand that Wootton Park School is not responsible for the device(s) in any way.
- I am not permitted to leave my device(s) on school premises outside of school hours.
- When not in use for educational purposes, my device(s) must be left 'on silent' to prevent any disruption to learning.
- I must immediately comply with any teacher's request to put away, shut down or close the screen on my device(s).
- I understand that I am not permitted to either transmit or upload photographic images/videos of any person from Wootton Park School to the internet without their consent.
- I understand that charging may not always be available and it will always be at the discretion of teachers/ availability of plug sockets.
- I understand that Wootton Park School will not accept any responsibility for damage to my device under any circumstances. This includes physical damage as well as any damage caused by connecting to the school network and any infection by malware (i.e. viruses, worms, ransomware, spyware, adware, scareware and other malicious programs) due to insufficient firewall protection.
- To ensure appropriate internet filters are in place, I understand that I can only use Wootton Park School wifi connection in the school network and will not attempt to bypass the network restrictions by using a 3G/4G/5G network.
- I understand that I must take all reasonable steps to avoid bringing devices onto Wootton Park School premises that might infect the network with a virus, worm or any program designed to damage, alter, destroy, or provide access to unauthorized data or information. Failure to do so is in violation of the responsible learner use of information communication technology (ICT) facilities and will result in disciplinary action in accordance with the school's behaviour policy.
- I accept that Wootton Park School have the power under the Education and Inspections Act 2006 (which has been increased by the Education Act 2011) to examine any device that is suspected of containing material that contravenes the school rules or is the source of an attack or virus infection.
- I understand that if I choose to share the use of my personal device(s) with other learners, the device remains my responsibility.
- I agree that my device(s) cannot be used during tests or assessments of any kind unless otherwise specifically directed by a teacher.

- Voice, text messages pictures or videos must never be sent in lessons, assemblies, interviews, tests and examinations. The exam boards stipulate that any use of mobile phones in examinations will lead to disqualification.

- Mobile phones should not be used in any area of the school other than the VI Form area, Learner/ Staff Workroom and when given direct permission from a teacher. Devices can also be used in the Knowledge Hub for study related.

I understand that the use of personal device(s) on Wootton Park School’s site is only permitted in so far as it supports my learning and educational experience. It is not a right but a privilege, and I understand that any breach of these rules may lead to the removal of this right at any time and without notice. I also understand that any breach of these rules may result in other appropriate sanctions. I confirm that I understand and agree to follow the above rules and guidelines. If you have any questions about bringing your own devices please contact Mrs Smith, Assistant Principal (K.Smith@woottonparkschool.org.uk).

I have read and understand the above and agree to use the school’s Bring Your Own Device policy within these guidelines.	
Signed (Learner)	Date:
Name (Printed)	